



Date: 02/06/2021
Time: 18:00 – 20:00
Venue: Zoom

**Education Zone
Minutes**

Chair: Ayman Benmati, Education Officer

| Members: | P | AP | AB |
|---|----------|-----------|-----------|
| Aishwarya Shaji, Laws Undergraduate Faculty Rep | ✓ | | |
| Aleksandra Kaye, Social and Historical Sciences Postgraduate Research Faculty Rep (Job share) | ✓ | | |
| Alisha Dhume, Laws Postgraduate Taught Faculty Rep (Job share) | | | ✓ |
| Anisa Ahmed, Medical Sciences Postgraduate Taught Faculty Rep | | ✓ | |
| Anna Romanovska, Social & Historical Sciences Postgraduate Taught Faculty Rep | | | ✓ |
| Ayman Benmati, Education Officer, Chair | ✓ | | |
| Brittany Eldrirdge, Arts & Humanities Postgraduate Research Faculty Rep (Job share) | | ✓ | |
| Ecem Ergin, Built Environment Postgraduate Research Faculty Rep | | | ✓ |
| Erin Simpson, Institute of Education Postgraduate Research Faculty Rep (Job share) | | | ✓ |
| Espen Bergqvist, Mathematical & Physical Sciences Undergraduate Faculty Rep | ✓ | | |
| Fan Wu, Institute of Education Undergraduate Faculty Rep | | | ✓ |
| Georgia Constantinou, Medical Sciences Postgraduate Research Faculty Rep | | | ✓ |
| Graham Van Goffrier, Mathematical & Physical Sciences Postgraduate Research Faculty Rep | ✓ | | |
| Gunay Karimova, Life Sciences Undergraduate Faculty Rep | | | ✓ |
| Hao Zhang, Built Environment Postgraduate Taught Faculty Rep (Job share) | ✓ | | |
| Harlowe Robinson, Arts & Humanities Undergraduate Rep | | | ✓ |
| Izabella Wodzka, Arts & Humanities Postgraduate Research Faculty Rep (Job share) | ✓ | | |
| Javier Bautista, Brain Sciences Postgraduate Research Faculty Rep | ✓ | | |
| Jim Onyemenam, Postgraduate Students' Officer | ✓ | | |
| Johnny Sparkes, Institute of Education Postgraduate Taught ITE Faculty Rep | | | |
| Julian Laufs, Engineering Sciences Postgraduate Research Faculty Rep | ✓ | | |
| Kan Yan Chloe Li, Population Health Sciences Postgraduate Research Faculty Rep | ✓ | | |
| Laure Montangerand, Social & Historical Sciences Undergraduate Faculty Rep | ✓ | | |
| Lolly Griffiths, Built Environment Undergraduate Faculty Rep | ✓ | | |
| Maria Ichim, Life Sciences Postgraduate Taught Faculty Rep | | | ✓ |
| Melissa Mahmud, Arts & Humanities Postgraduate Taught Faculty Rep | | | ✓ |
| Naheem Yaqub, Life Sciences Postgraduate Research Faculty Rep | ✓ | | |
| Qianyi Deng, Mathematical & Physical Sciences Postgraduate Taught Faculty Rep | | | ✓ |
| Ruoning Li, Brain Sciences Undergraduate Faculty Rep | | | ✓ |
| Sarah Lasoye, Population Health Sciences Postgraduate Taught Faculty Rep | | | ✓ |
| Sera Singh, Laws Postgraduate Taught Faculty Rep (Job share) | | ✓ | |
| Thiara Rupasinghe, Medical Sciences Undergraduate Faculty Rep | | | ✓ |
| Valentyna Sydorenko, Engineering Sciences Postgraduate Taught Faculty Rep | | | ✓ |
| Veronika Dvorakova, Brain Sciences Postgraduate Taught Faculty Rep | | | ✓ |
| William Stewart, Social and Historical Sciences Postgraduate Research Faculty Rep (Job share) | ✓ | | |
| Xuanyi Ma, Institute of Education Postgraduate Research Faculty Rep (Job share) | ✓ | | |

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|---|---|--|---|
| Viktoria Makai, Institute of Education Postgraduate Taught Rep | ✓ | | |
| Yanning Yang, Built Environment Postgraduate Taught Faculty Rep (Job share) | | | ✓ |
| Yolanne Lee, Engineering Sciences Undergraduate Faculty Rep | ✓ | | |

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| In Attendance: |
| Aimee Connolly, Representation and Democracy Coordinator |
| Tim Wulder, Advice and Advocacy Manager |
| Simon To, Leadership Development and Change Manager |
| Student Observers |

1. Preliminary Matters

The Chair welcomed members to the meeting. The minutes from the previous meeting were unanimously approved and updates on actions were noted.

2. Academic Rep of the Year Shortlist

The Chair informed members that the shortlist of nominees for Academic Rep of the Year have been announced and offered their congratulations to the Faculty winners.

3. Library Study Space Booking System

The Chair reminded members of the process in place for booking spaces in UCL libraries.

4. Leadership Race 2021

The Chair congratulated those who had won elections in the 2021 Leadership Race and encouraged members to read about who their new Officers will be.

5. Matter for Discussion: Peer Notetaking

Members moved to breakout rooms to partake in discussions. Discussions revolved around training for notetakers, quality issues with the current system in place, importance of anonymity, improved communication around SoRAs, how students could be matched and the importance of consulting with students using the service.

6. Matter for Discussion: UCL Library Access

The Chair informed members of the benefits offered to UCL alumni including library services. Members suggested that communication of these benefits to final year students should be improved and that recent graduates should be able to access study spaces for a number of months after completing their studies to help with transition.

7. Matter for Information: Outcomes from/input into committees

The Chair provided members with updates from committees they attended recently, including the Student Priorities for Education Report, setting priorities with the Provost, and Scan and Send and Click and Collect services in the Library.

8. Questions to Officers

There were no questions for the Officers.

9. AOB

The Chair thanked members for their hard work and dedication throughout the year.

| Minutes approved as a true and accurate record | |
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| Chair: | Ayman Benmati, Education Officer |
| Signature: | AB |
| Date: | 04/06/2021 |